

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 September 2024 to 31 December 2024**

(Published as at 1<sup>st</sup> August 2024)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £200,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Joe Baker - Leader and Portfolio Holder for Planning, Regeneration and Governance  
Councillor Sharon Harvey – Deputy Leader and Portfolio Holder for Environmental Services  
Councillor Juliet Barker Smith - Portfolio Holder for Leisure  
Councillor Bill Hartnett - Portfolio Holder for Housing  
Councillor Jen Snape – Portfolio Holder for Climate Change  
Councillor Jane Spilsbury - Portfolio Holder for Performance  
Councillor Monica Stringfellow - Portfolio Holder for Community Services and Regulatory Services  
Councillor Ian Woodall - Portfolio Holder for Finance  
Councillor Wanda King – Executive Member without Portfolio

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Award of a Contract to Upgrade the Town Hall and Update on Towns Fund <b>Key:</b> Yes	Executive 3 Sep 2024	This report may contain exempt information that would need to be considered in private session.	Report of the Deputy Chief Executive and Assistant Director of Regeneration and Property	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Financial Recovery Programme Report <b>Key:</b> No	Executive 3 Sep 2024		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Initial Budget Setting Report <b>Key:</b> No	Executive 3 Sep 2024 Council 16 Sep 2024		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Q1 Revenue and Performance Monitoring 24/5 <b>Key:</b> No	Executive 3 Sep 2024		Report of the Head of Finance and Customer Services	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Shopmobility Future Options <b>Key:</b> No	Executive 3 Sep 2024		Report of the Head of Community and Housing Services	Tara Day, Support Manager Tel: 01527 64252 Ext 3162

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Treasury Management Outturn Report <b>Key:</b> No	Executive 3 Sep 2024 Council 16 Sep 2024		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
Contaminated Land Inspection Strategy <b>Key:</b> No	Executive 15 Oct 2024		Report of the Head of Worcestershire Regulatory Services	Mark Cox, Technical Services Manager Tel: 01905 822799
Council Tax Support Scheme (prior to consultation) <b>Key:</b> No	Executive 15 Oct 2024		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (prior to consultation) <b>Key:</b> No	Executive 15 Oct 2024		Report of the Executive Director of Finance and Resources	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Carbon Reduction Strategy and Implementation Plan Annual Review <b>Key:</b> No	Executive 26 Nov 2024 Council 27 Jan 2025		Report of the Head of Community and Housing Services	Matthew Eccles, Climate Change Manager Tel: 01527 881259
Food Waste Business Case and Associated Waste Related Issues <b>Key:</b> Yes	Executive 26 Nov 2024		Report of the Executive Director (Leisure, Environment and Community Services)	Guy Revans, Executive Director (Leisure, Environment and Community Services) Tel: 01527 64252 ext 3292
Half Yearly Treasury Management Report <b>Key:</b> No	Executive 26 Nov 2024 Council 27 Jan 2025		Report of the Head of Finance and Customer Services	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Homelessness Prevention Grant and Domestic Abuse Grant <b>Key:</b> No	Executive 26 Nov 2024		Report of the Head of Community and Housing Services	Amanda Delahunty, Acting Housing Strategy and Enabling Manager Tel: 01527 64252 Ext 1269

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (following consultation) <b>Key:</b> No	Executive 26 Nov 2024 Council 27 Jan 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Q2 Revenue and Performance Monitoring 2024/2025 <b>Key:</b> No	Executive 26 Nov 2024		Report of the Head of Finance and Customer Services	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Council Tax Base 2025/2026 <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Council Tax Empty Homes Discounts and Premiums <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Discretionary Reduction - Council Tax Section 13a1(C) Policy <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
Final Council Tax Support Scheme 2025/2026 <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
Independent Remuneration Panel Recommendations <b>Key:</b> Yes	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Deputy Chief Executive	Darren Whitney, Electoral Services Manager Tel: 01527 64252 Ext 2547
HRA Rent Setting 2025/26 <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Non-Domestic Rates Discretionary Rate Relief Policy <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan - Tranche 2 Budget including Fees and Charges (following consultation) <b>Key:</b> No	Executive 4 Feb 2025 Council 24 Feb 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Pay Policy 2025/26 <b>Key:</b> No	Executive 4 Feb 2025 Council 24 Feb 2025		Report of the Executive Director (Finance and Corporate Resources)	Becky Talbot, Human Resources and Organisational Development Manager Tel: 01527 64252 ext 3385
Council Tax Resolutions 2025/2026 <b>Key:</b> No	Executive 24 Feb 2025 Council 24 Feb 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
Finance Recovery Programme Report <b>Key:</b> No	Executive 18 Mar 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205

<b>Decision including Whether it is a key Decision</b>	<b>Decision Taker Date of Decision</b>	<b>Details of Exempt information (if any) and any additional information for noting</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Q3 Revenue and Performance Monitoring 24/5 <b>Key:</b> No	Executive 18 Mar 2025		Report of the Head of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070